

North Block Common Facilities Rental Agreement

Name

Purpose for facility rental

Address

Date and Times of Event

Cell Phone

Expected Occupancy

email

Access time to facility before event

Rental Fee: Use of the facility is \$95 per event hour. Weekdays are charged by the hour, Friday, Saturday, Sunday events must be scheduled 10-2 (2 hour minimum) or 4-12 (4 hour minimum) unless otherwise agreed to by all parties.

Fee must be paid in full 10 days prior to event.

Catering may be brought in the facility at no extra charge.

The facility must be left in the same capacity that it is found. Instructions as to where clean up items can be found is on the Instruction page you will receive after completing this agreement.

Applicant is responsible for all damages and incidents occurred while occupying building or come as a result from event.

Gen4D/moreClaremore

Applicant
